



# CUSTOM CATALOGS

## An Efficient Way to Control Purchases and Spending

### Ask Your Account Manager about Custom Catalogs

Custom Catalogs may be used as a stand-alone option, but are most commonly used in combination with our Purchase Approval System (PAS) and Multiple Account Management features. For additional control, couple Custom Catalogs with our PAS feature to restrict the products purchased by users.

With CDW-G's extensive Custom Catalogs, customers are able to research and compare available products. PAS saves time by streamlining purchasing options with automated, rules-based approvals and workflows. Multiple Account Management, in combination with Custom Catalogs and PAS, is sure to keep costs down and purchases in check.

Custom Catalogs are built using rules. Customers are able to populate a catalog with several options, including:

- Previously purchased items
- A list of CDW-G part numbers
- A list of manufacturer part numbers
- Products in a Company Favorites list
- Items that meet a specific search criteria
- Products from contracts associated with an account

## INTERESTED?

Take a closer look at [CDW.com/explore](http://CDW.com/explore)

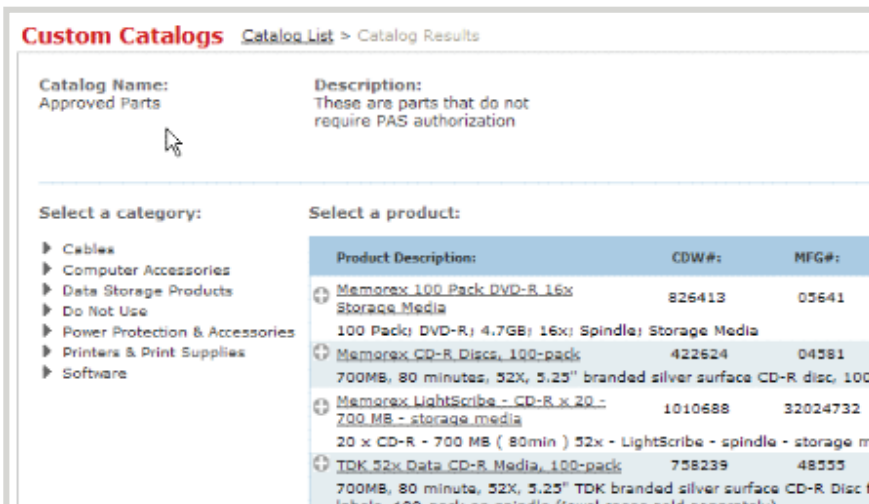
Or, call your Account Manager to request an extranet today!

**New to CDW-G?**  
Call 800.808.4239

## Keep Purchases in Check

Create a purchasing system with approvals, Purchase Authorization System, and Custom Catalogs. These options can be added to an extranet and activated during initial set up.

**Contact your Account Manager for details.**



Accessing Custom Catalogs