



MANAGING MULTIPLE ACCOUNTS

Enjoy Exclusive Account Features

Ask Your Account Manager About Account Linking

Whether you have inherited a new team, acquired a new company, or need to access multiple billing addresses for online purchases, account linking delivers consolidated access and insight into two or more related CDW accounts. Appropriate for organizations of any size, this exclusive option delivers:

Multiple Billing Addresses

- Bill online purchases to the appropriate location, department, or division at the time of purchase.

Purchase and Payment History

- Easily view and download purchase, payment, and account activity.
- Use standard or custom reports for a closer look at purchase history and account activity.

Quote Activity

- Create new quotes and access open quotes across multiple accounts.

Order Status

- Check to see which orders have shipped to which locations.

Customizable Security Settings

- Manage user access to account features and information based on tailored security settings.

View Order History and Finance Center reports across multiple accounts when you link two or more accounts online.

INTERESTED?

Take a closer look at CDW.ca/explore

Or, call your Account Manager to request an extranet today!

New to CDW?
Call 800.972.3922

Keep Purchases in Check

Create a purchasing system with approvals, Purchase Authorization System, and Custom Catalogs. These options can be added to an extranet and activated during initial set up.

Contact your Account Manager for details.

Select a Time Period:

Select the account you want to include in the report:

<input checked="" type="checkbox"/>	Account #	Account Name	Address
<input checked="" type="checkbox"/>	6016609	Cdww Test Account	100 Test Ave San Juan PR 00936
<input checked="" type="checkbox"/>	6016643	Cdww Test	100 Test Ave San Rafael CA 94903
<input checked="" type="checkbox"/>	6016654	Cdww Test Account	1800 W Roscoe St Chicago IL 60657-1049