



YOUR ACCOUNT'S CUSTOM FIELDS

Learn How Custom Fields Make Ordering Easier

Ask your account manager to activate Custom Fields on your account to track individual items or purchases.

- Custom Fields appear on checkout pages when you place an online order. Your Account Manager can also view and fill out Custom Fields when you place orders over the phone.
- Custom Fields may be used to gather information at the line item or order level.
- The data generated from Custom Fields appears on printed invoices. It is also added to purchase and account history data.
- Popular Custom Fields include cost center code, department number, and accounting code number.
- Use Custom Fields data coupled with the drag and drop reporting options for powerful ad-hoc reporting. You can also download account data for a more thorough offline analysis.



INTERESTED?

Take a closer look
at CDW.com/explore

Or, call your Account Manager
to request an extranet today!

New to CDW?
Call 800.800.4239

E-Procurement Integration

Use your Enterprise Resource
Planning system to control IT
purchasing and ensure efficient
transactions.

Go to: CDW.com/ePro
Call: 888.419.7347 or
E-mail: eprohelp@cdw.com