



The CDW-G Extranet: Custom Fields

Track Purchases According to Your General Ledger

Line Item and Order Level Detail Available

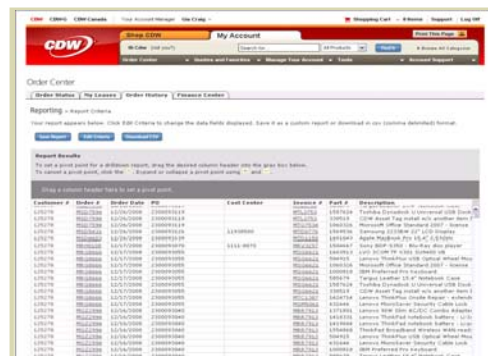


Ask Your Account Manager about Custom Fields

Ask your Account Manager to activate one or more custom fields on your account to track individual items or purchases. Use them to reconcile invoices and account activity according to an organization's general ledger.

- Custom fields appear on checkout pages when you order online so users from your organization can fill them out. Your Account Manager can also view and fill out custom fields for you when you place orders over the phone.
- Custom fields may be used to gather information at the line item or order level.
- Custom field data appears on printed invoices and becomes part of purchase and account history data.
- Popular choices include cost center, department number, accounting code number and more.

Use data gathered through custom fields and the drag and drop reporting options available in Order Center for powerful ad-hoc reporting. Or, download account data for deeper offline analysis.



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eProcurement Integration Available

Use your Enterprise Resource Planning system to control IT purchasing and ensure efficient transactions. Over 50 leading ERP-SRP and Marketplaces supported such as Ariba, Oracle or SAP.

Go to CDWG.com/ePro, call 888.419.7347 or e-mail: eprohelp@cdw.com.

Interested? Take a closer look at CDWG.com/tours

Or, call your Account Manager to activate this feature today!
New to CDW-G? Call 800.581.4239.

