



## The CDW Extranet: Security Settings

# Manage Control and Access

To Specific Features and Information



### Ask Your Account Manager about Security Settings

Security Settings provide a scalable, flexible system used to grant users control of and access to specific features and information. Manage rights for a single user or a group of users from a central location.

### Keep information secure

Security Settings allow a user with administrative rights to quickly grant and remove permission to access an extranet. This is helpful when new coworkers are hired or if a coworker leaves an organization.

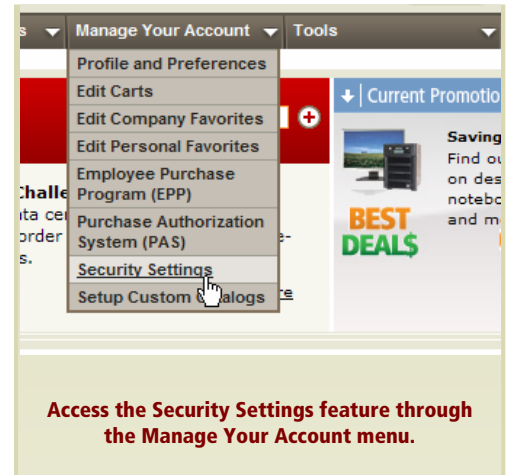
### Align permissions with roles and responsibilities

Organizations with several coworkers who purchase IT products can group coworkers by role or by department so they can view only their own quotes, orders and purchase history.

### Distribute administrative privileges

Special roles and permissions have been created to work with advanced features so control of key features and information can be delegated throughout an organization. These include:

- **Security Administrator** – Users with this permission administer settings.
- **Purchase Authorization System (PAS) Administrator** – Users with this permission can define approval processes by creating workflows in PAS. PAS streamlines IT purchases with automated, rules-based approvals and workflows.
- **Catalog Administrator** – Users with this permission can create and maintain the product selection in Custom Catalogs. Custom Catalogs are commonly used in conjunction with PAS to control the products users may purchase.



### More Options to Help Keep Purchases in Check PAS, Custom Catalogs and Multiple Account Management

Create a customizable purchasing system with approvals and workflows - add Purchase Authorization System (PAS), Custom Catalogs and Multiple Account Management to your extranet. Use them singularly or in combination to meet your organization's specific needs. Contact your Account Manager for more details.

**Interested? Take a closer look at [CDW.com/tours](http://CDW.com/tours).**

**Or, call your Account Manager to request an extranet or activate this feature today! New to CDW? Call 800.750.4239.**