



## The CDW Extranet: Quotes

# Create and Retrieve Quotes

and Collaborate with Your Account Manager



### Quotes

Keep your business moving forward with our Quotes feature. A customer favorite, the Quotes feature offers an easy way to create and access quotes 24x7 through your extranet.

Quotes you request online and quotes prepared for you by your Account Manager are accessible through this feature. Log on to your extranet today to:

- Save time on manual paperwork, generate quotes electronically.
- Create a quote and use it to get approval for a purchase.
- Request quotes for RFPs, RFQs or RFIs.
- Request quotes from your Account Manager.
- Have your quote requests reviewed by your Account Manager.
- View a list of all open quotes or search by quote number.
- Print a copy of a quote.
- E-mail a quote to your Account Manager or a colleague.
- Convert quotes to orders to complete the purchase online.

Your five most recent quotes are conveniently posted to your extranet home page, the My Account page and a complete list is available through the "Quotes and Favorites" menu option.

**Interested? Take a closer look at [CDW.com/tours](http://CDW.com/tours).**

**Or, call your Account Manager to request an extranet today!  
New to CDW? Call 800.750.4239.**

**Welcome, Sheryl Rae in Logged On** Quick Cart  
Enter CDW Part #

**Your Account Manager**  
J.R. Krabill (cc: 19)  
P (866) 710-5194  
F (847) 968-1878  
E J.R. Krabill  
My Account Team

**Now Live! All New Shipping Methods Page**  
Updated features make it easy to scan, select and save your shipping options when you make an online purchase or create a quote. [Learn more](#)

**Recent Quotes** [View All Quotes](#)

Quote #	Quote Date	Description
V357681	3/17/2009	HP STOCK SUPPLIES
V358172	3/17/2009	NEW GRAPHIC DESIGNER

[Back to top](#)

**Recent Orders** (last 45 days) [View All Orders](#)

There are no recent orders saved for your company. [Back to top](#)

**Your five most recent quotes are conveniently posted to your My Account page.**

**Access a complete list of open quotes through the Quotes and Favorites menu. You can also search for a specific quote by quote number.**

**After you retrieve a quote, one click puts the items in your shopping cart so you can complete your purchase online.**