



The CDW Extranet

Complete Online Support

For Technology Purchasers and IT Professionals

Standard Features Make IT Purchases Easy

Establish a CDW extranet free of charge and tap into a suite of features and information that make IT purchases easy. Accessible 24x7 via the My Account page, log on to:

- Connect with a dedicated Account Manager and team of specialists.
- Order online with payment and pricing options tailor-made for businesses.
- Request, create and retrieve quotes and collaborate with an Account Manager.
- Promote IT standards.
- Track orders and shipments.
- Manage purchases and payments.
- Set shipping and billing preferences and manage contact information.
- Control access to features and information throughout an organization.

Advanced Features Deliver Access and Control

Well-suited for small-to medium-sized organizations or a department in a large organization, advanced features deliver enterprise-level benefits to organizations of every size. Advanced features may be added to an existing extranet or activated during initial set up.

Save time and keep purchases in check with an online approval system

- Activate the Purchase Authorization System (PAS) and Custom Catalogs options. PAS streamlines purchasing using rules-based approvals and workflows. Custom Catalogs define the products which may be purchased.

Manage multiple accounts for powerful access and insight

- Link two or more CDW accounts online and consolidate access to important account information. This option enables access to multiple billing addresses at checkout, purchase and payment history, active quotes and order status for two or more related accounts.

Track and report on purchases according to accounting guidelines

- Activate custom fields to track purchases at the line item or order level.
- Choices include cost center, department number, accounting code and more.
- Information is printed on invoices and is part of purchase and account history data.

Interested? Take a closer look at CDW.com/tours.

Or, call your Account Manager to request an extranet today!

New to CDW? Call 800.750.4239.



Access your CDW Extranet through the My Account page.

E-Procurement Integration Available

Use your Enterprise Resource Planning system to control IT purchasing and ensure efficient transactions. Over 50 leading ERP-SRP and Marketplaces supported such as Ariba, Oracle or SAP.

Go to CDW.com/ePro, call 888.419.7347 or e-mail: eprohelp@cdw.com.

BONUS Give Coworkers a Perk

Extend your company's pricing to coworkers for personal purchases. For details go to: CDW.com/EPP